

- I am a person of color in a junior-mid level state or CDC directly funded city/county health department position in an HIV, viral hepatitis, or drug user health program.
 - Eligible jurisdictions include state health departments in the Continental U.S., Puerto Rico, the US Virgin Islands, and Pacific Island members of NASTAD (American Samoa, Guam, the Federated States of Micronesia, Marshall Islands, Northern Mariana Islands, and Palau).
 - Eligible CDC funded jurisdictions include health departments in LA County, Baltimore, Houston, Philadelphia, the District of Columbia, San Francisco, New York City, and Chicago.
- I received my supervisor's approval to apply, discussing program expectations, meeting dates, and time commitment required.
- I requested two letters of recommendation from people in my professional network who can attest to my leadership potential and why I am an ideal MLP candidate.
- I provided my references with information on the program and the instructions detailed in Section E of the application.
- I entered my applicant and demographic information in Alchemer.
- I copied and pasted my Statement of Purpose into the designated text box on the application submission form.
- I uploaded the following attachments to the <u>Alchemer</u> application submission form:
 - a) My Resume or Curriculum Vitae
 - b) Two Letters of Recommendation
 - c) A letter on my agency's letterhead signed by my supervisor indicating my ability to fully participate in two (2) week-long, in-person trainings. Training dates are scheduled for January 26–30, 2026 and March 30–April 3, 2026.
- My supervisor and I read, signed and dated our Statements of Commitment in Alchemer.
- My program director signed and dated my application in <u>Alchemer</u>.
- I clicked submit on <u>Alchemer</u> and thanked myself for prioritizing my goals, professional development and leadership potential.

