



2024 NATIONAL HIV & HEPATITIS TECHNICAL ASSISTANCE MEETING
WASHINGTON, DC | OCTOBER 16-18, 2024

Logistical Information

- Meeting Location:** Omni Shoreham Hotel
2500 Calvert Street, NW
Washington, DC 20008
Phone: (202) 234-0700
- Exhibit Area:** Ambassador Room
- Number of Attendees:** Approximately 300
- Exhibitor Set-Up:** Oct. 15: 1:00 PM – 4:30 PM or
Oct. 16: 7:00 AM – 8:00 AM
- Exhibit Area Hours:** Oct. 16: 8:00 AM – 4:30 PM (All day)
Oct. 17: 8:00 AM – 4:30 PM (All day)
- Exhibitor Dismantle:** Oct. 18: 8:00 AM – 2:00 PM
- Exhibit Space:** One six ft. table
Two chairs
- Audio Visual & Power:** For AV equipment orders or questions:
Anissa Addison, Pinnacle Live
Anissa.addison@pinnaclelive.com
**The deadline for ordering AV is Friday,
September 25.**

For any extension cord needs please contact
Madison Kinsler, Omni Shoreham
Madison.Kinsler@omnihotels.com

**ADDITIONAL INFORMATION FOR
EXHIBITORS:**
[Pinnacle Live | Omni Shoreham Hotel](#)

- Exhibit Hall:** Omni Shoreham Pre-Function
Shipping Information: Omni Shoreham Hotel

Attn: NASTAD National HIV & Hepatitis TA Meeting

Exhibitor Name

2500 Calvert St. NW
Washington, DC 20008

Box # _____ of _____

Note: To ensure that all materials are delivered to your table, please indicate on the outside of the box "NASTAD Meeting Exhibit Materials" on all materials and number your boxes "1 of 6", "2 of 6", "3 of 6", etc. Also, please make sure your company's name is visible on the outside of each box. Additionally, please note that any items shipped to the hotel, whether by the group or exhibitors, will incur an inbound charge based on weight, see below for pricing.

The charges will be based on weight:

1-20 lbs.	\$5 each
21-50 lbs.	\$20 each
51+ lbs.	\$50 each
Pallet.	\$200 each

Shipping Deadline: Shipments should not arrive before **Friday, October 4**. Please bring your shipment's tracking numbers to locate any missing parcels.

Return Shipment: Omni Shoreham does not currently charge for outbound packages, but all items must be packaged and have a prepaid shipping label.

NASTAD Contact: Mark Freeman
Senior Manager, Meetings and Travel
Email: mfreeman@NASTAD.org