## 2024 | APPLICATION CHECKLIST



I am a person of color in a senior level leadership position for at least 7 years at a state or CDC directly funded city/county health department position within an HIV, viral hepatitis, or drug user health program.

- Eligible jurisdictions include state health departments in the continental U.S., Puerto Rico, the US Virgin Islands, and Pacific Island members of NASTAD (American Samoa, Guam, the Federated States of Micronesia, Marshall Islands, Northern Mariana Islands, and Palau).
- Eligible CDC-funded jurisdictions include health departments in LA County, Baltimore, Houston, Philadelphia, the District of Columbia, San Francisco, New York City, and Chicago.
- Ex. Health Department Bureau Chiefs; HIV Program Directors; Senior SSP Leads etc.

I have a strong professional work history that demonstrates increasing development of skills and increasing responsibilities;

I am in an appropriate professional position to share and communicate my work with public health peers and the general public

I have a passion for dismantling white supremacy work culture and advancing health equity.

I have a proven commitment to giving up professional power and investing in leadership opportunities for other leaders of color.

I am willing to share lessons learned and wisdom with professional peers and participate in accountability planning beyond retreat participation. I will be able to attend the in-person MLP: Executive Activator retreat from August 5-9, 2024, in Tucson, Arizona.

I requested two letters of recommendation from people in my professional network who can attest to my leadership and why I am an ideal MLP: Executive Activator candidate.

I provided my references with information on the program and the instructions detailed in Section E of the application.

I entered my applicant and demographic information in <u>Survey Gizmo</u>.

I copied and pasted my Statement of Purpose into the designated text box on the application submission form.

I uploaded the following attachments to the <u>Survey</u> <u>Gizmo</u> application submission form:

- a) My Resume or Curriculum Vitae
- b) Two Letters of Recommendation
- c) A letter on my agency's letterhead signed by my supervisor indicating my ability to fully participate in one week-long, in-person retreat. Retreat date is scheduled for August 5-9, 2024.

My supervisor provided a verbal commitment to support my participation in MLP: Executive Activator and is prepared to sign a letter of support on my behalf.

I clicked submit on <u>Survey Gizmo</u> and thanked myself for prioritizing my goals, professional development and continued leadership potential.

