



## NASTAD MINORITY LEADERSHIP PROGRAM (MLP) APPLICATION CHECKLIST

- I am a junior-mid level person of color working in a state health department or CDC directly funded city/county health department in an HIV, viral hepatitis, or drug user health program.
  - **Eligible state health department jurisdictions:** Continental United States, Puerto Rico, the U.S. Virgin Islands, and Pacific Island members of NASTAD (American Samoa, Guam, the Federated States of Micronesia, Marshall Islands, Northern Mariana Islands, and Palau).
  - **Eligible CDC-funded city/county health department jurisdictions:** Baltimore, Chicago, Houston, Los Angeles County, New York City, Philadelphia, San Francisco, and Washington, DC.
- I received my supervisor's approval to apply, discussing program expectations, meeting dates, and time commitment required.
- I requested two letters of recommendation from people in my professional network who can attest to my leadership potential and why I am an ideal MLP candidate.
  - I provided my references with information on the program and the instructions detailed in Section D of the application.
- I entered my applicant and demographic information in [Alchemer](#).
- I copied and pasted my Statement of Purpose into the designated text box on the application submission form.
- I uploaded the following attachments to the Alchemer application submission form:
  - a) My Resume or Curriculum Vitae
  - b) Two Letters of Recommendation
  - c) A letter on my agency's letterhead signed by my supervisor indicating my ability to fully participate in two (2) weeklong trainings. Training dates are scheduled for **June 6-10, 2022**, and **August 8-12, 2022**.
- I clicked submit on Alchemer and thanked myself for prioritizing my goals, professional development, and leadership potential!