NASTAD MINORITY LEADERSHIP PROGRAM (MLP) APPLICATION CHECKLIST

- I am a junior-mid level person of color working in a state health department or CDC directly funded city/county health department in an HIV, viral hepatitis, or drug user health program.

  - **Eligible state health department jurisdictions**: Continental United States, Puerto Rico, the U.S. Virgin Islands, and Pacific Island members of NASTAD (American Samoa, Guam, the Federated States of Micronesia, Marshall Islands, Northern Mariana Islands, and Palau).

  - **Eligible CDC-funded city/county health department jurisdictions**: Baltimore, Chicago, Houston, Los Angeles County, New York City, Philadelphia, San Francisco, and Washington, DC.

- I received my supervisor's approval to apply, discussing program expectations, meeting dates, and time commitment required.

- I requested two letters of recommendation from people in my professional network who can attest to my leadership potential and why I am an ideal MLP candidate.

  - I provided my references with information on the program and the instructions detailed in Section D of the application.

- I entered my applicant and demographic information in Alchemer.

- I copied and pasted my Statement of Purpose into the designated text box on the application submission form.

- I uploaded the following attachments to the Alchemer application submission form:
  
  a) My Resume or Curriculum Vitae

  b) Two Letters of Recommendation

  c) A letter on my agency's letterhead signed by my supervisor indicating my ability to fully participate in two (2) weeklong trainings. Training dates are scheduled for June 6-10, 2022, and August 8-12, 2022.

- I clicked submit on Alchemer and thanked myself for prioritizing my goals, professional development, and leadership potential!